

Construction Work in Progress

Form to Be Completed to Add or Modify Project on the CWIP List

Update 06/30/03

Overall "CWIP Project" Information

CWIP Project Number:

(LO must enter for modifications to existing CWIP Projects.

For new CWIP projects this will be assigned by the Budget Office (e.g. NWS_02_001))

Fund Code: _____ Program Code: _____(xx-xx-xx-xxx)

Project Title:

Does this project include Internal-Use-Software: Yes_____, No_____ (check one)

Organization Managing Project:

Inception Date:

Estimated CWIP Project Completion Date:

Estimated Non-Software CWIP Project Amount (obligations under CWIP):

Estimated Software CWIP Project Amount (obligations under CWIP):

"CWIP Project" Manager Information below:

Name:

Phone:

FAX:

EMAIL:

Full Mailing Address:

(Include room/station building address city, state zip)

CAMS Project Codes which will be used on the project:

Current CAMS Projects Codes Used:

Previously Used CAMS Projects/FIMATask:

(if restructuring or change in funding source)

Non-CWIP Tasks used :

(optional - may not a comprehensive list)

SUBPROJECT INFORMATION

Will there be Subprojects (using only Phase Codes to differentiate projects): Yes___No___

If **yes** complete the following:

CWIP Project Code: (info from above)

Sub-project Title:

Estimated CWIP Sub-project Completion Date:

Estimated CWIP Sub-project Amount (obligations under CWIP):

Sub-project Manager Information:

Name

Phone

FAX

EMAIL

Full Mailing Address

Task/Phase Codes which will be used on the project :

Current Tasks/Phase Used:

Previously Used Tasks/Phase: (if change in funding source)

Non-CWIP Tasks used : (optional - may not a comprehensive list)

Other Project Information Requested to Assist Personal Property

Projected Schedule of Acceptance of Capitalized Assets per Fiscal Year--

Number of Capitalized Assets to be accepted this fiscal year:

Estimated total number of Capitalized Assets:

Instructions for CWIP Projects

(project in this usage refers to a large effort which will have one or more CAMS project codes (FIMA task codes) associated with it.)

New “CWIP projects” -

Complete the entire form

(Some organizations would like to establish the overall CWIP project on the list, well on advance of the CWIP obligation phase and delay the establishment of the CWIP codes. If you choose to do this, note that the CWIP tasks will be requested later (in the CWIP task used section.)

Adding Task codes

Enter the CWIP Project Number and Project Name and include a list of ALL of the Tasks to be associated with the project grouped into tasks previously on the list existing and new entries.

If there are no changes in the other data elements you can enter “NC” (No change) or delete that specific section.

(Revised) - If you are just adding additional CAMS project codes CAMS tasks codes that will be associated with an existing CWIP code, all you need to do is send an email to with new information.

(For example - “add 2NFL27 to NESDIS_00_023”).

Updating/Changing Information in the Project List

Enter the CWIP Project Number and Project Name. Enter the new information in the Fields where there are changes and enter NC in the other fields.

This should be used periodically to correct for changes in phone/fax, estimated cost and completion dates.

Submitting the Form

Complete the form as described above and email it as an attachment to Daniel.Bess@noaa.gov. if you have any questions, please call your analyst in NOAA Budget Execution on 202-482-3880.